

### 2.1.1. Product contents

The employers' organisations' staff prepares and implements for the member a number of "routine" tasks regarding issues arisen with COVID-19.

Examples.

- Filling in forms to obtain as employers types of state support or exemptions like fiscal, diminution PAYE, reimbursement VAT
- Sample letters regarding labour contracts like termination for COVID-19 and obligatory annual leave for the worker
- Sample collective regulations for organizing telework or home work
- Sample letters for credit renewal to banks

